

Arizona Department of Education

FY 2013 Transportation Calculation Modifications For 200-Day Calendars

Business Rules

Provided by School Finance



FY 2013

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1 Overview

1.1 Mission

- 1.1.1 To modify the Transportation Route Report Application, the Transportation Route Reports, and the Transportation Support Level (TSL) calculation for Districts with approved 200-day calendars

2 Applicable Fiscal Years

FY 2013 and forward

3 Governing Statutes, Rules and Resources

3.1 [A.R.S §15-902.04](#)

- 3.1.1 This statute authorizes LEAs to adopt a 200-day calendar.

3.2 [A.R.S §15-922](#)

- 3.2.1 This statute requires Districts to submit the Transportation Route Report.

3.3 [A.R.S §15-923](#)

- 3.3.1 This statute allows Districts to contract for pupil transportation

3.4 [A.R.S §15-945](#)

- 3.4.1 This statute defines the computation of the Transportation Support Level (TSL).

3.5 [A.R.S §15-946](#)

- 3.5.1 This statute defines the computation of the Transportation Revenue Control Limit.

4 Business Rules for the Transportation Route Report Application

4.1 Modify the Transportation Route Report Application to accommodate districts with approved 200-day calendars.

4.1.1 Modifications to Estimated Route Miles Form

4.1.1.1 On the Estimated Route Miles Form, place an asterisk (*) after the heading “Estimated Miles for Days 101 to 180.” (Please see Figure 1 below.)

4.1.1.2 On the Estimated Route Miles Form, place an asterisk (*) after the column heading “Estimated Miles for Days 101 to 180.” (Please see Figure 1 below.)

4.1.1.3 At the bottom of the Estimated Routes Miles Form, add the following statement (without quotation marks):

“* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.” (Please see Figure 2 below.)

Top of Estimated Route Miles Form
Add Asterisk After Heading
Add Asterisk After Column Heading

Estimated Miles for Days 101 to 180 *				
Only Type 03 Districts Answer Question 8				
Estimated Miles for Days 101 to 180 *	Miles	Number of Daily Routes	Students Transported to School Daily	
			Eligible	Non-Eligible
1. Routes operated by district to transport eligible regular students to and from school	66,876	13	349	0

Figure 1.

Bottom of Estimated Route Miles Form
Add Statement

	Miles
11b. Estimated route miles traveled in June of {FY} to transport handicapped students for extended school year:	0
12b. Estimated contracted route miles traveled in June of {FY} to transport handicapped students for extended school year:	0
* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.	
<< Save and Back Save and Next>>	

Figure 2.

4.1.2 Modifications to Other Route Information Form

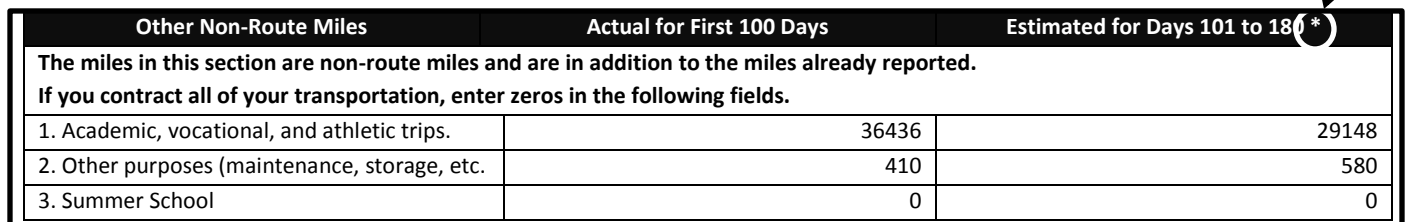
4.1.2.1 On the Other Route Information Form, place an asterisk (*) after the “Estimated for Days 101 to 180” column heading in the middle of the form. (Please see Figure 3 below.)

4.1.2.2 On the Other Route Information Form, place an asterisk (*) after the “Estimated for Days 101 to 180” column heading at the bottom of the form. (Please see Figure 4 below.)

4.1.2.3 At the bottom of Other Route Information Form, add the following statement (without quotation marks):

“* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.” (Please see Figure 4 below.)

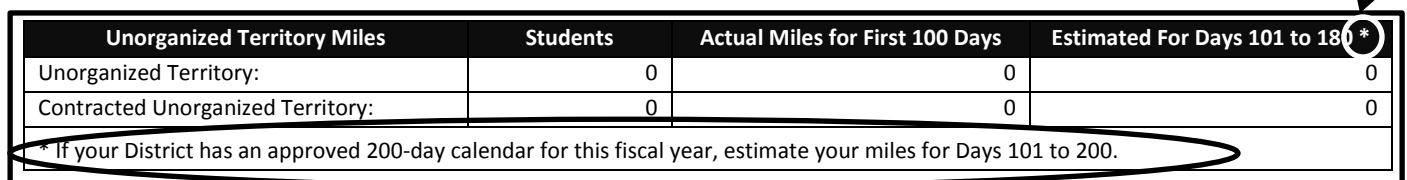
Middle of Other Route Information Form Add Asterisk After Column Heading



Other Non-Route Miles	Actual for First 100 Days	Estimated for Days 101 to 180 (*)
The miles in this section are non-route miles and are in addition to the miles already reported. If you contract all of your transportation, enter zeros in the following fields.		
1. Academic, vocational, and athletic trips.	36436	29148
2. Other purposes (maintenance, storage, etc.	410	580
3. Summer School	0	0

Figure 3.

Bottom of Other Route Information Form Add Asterisk After Column Heading Add Statement



Unorganized Territory Miles	Students	Actual Miles for First 100 Days	Estimated For Days 101 to 180 (*)
Unorganized Territory:	0	0	0
Contracted Unorganized Territory:	0	0	0
* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.			

Figure 4.

4.1.3 Modifications to Contracted Miles Form

4.1.3.1 On the Contracted Miles Form, place an asterisk (*) after the “Estimated for Days 101 to 180” column heading at the top of the page. (Please see Figure 5 below.)

4.1.3.2 At the bottom of the Contracted Miles Form, add the following statement (without quotation marks):

“* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.” (Please see Figure 5 below.)

4.1.3.3 On the Editing Contractor Information Form and the Adding A New Contractor Form, place an asterisk (*) after “Estimated for Days 101 to 180” in the Routes Information column. (Please see Figure 6 on next page.)

4.1.3.4 At the bottom of the Editing Contractor Information Form and the Adding A New Contractor Form, add the following statement (without quotation marks):

“* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.” (Please see Figure 6 on next page.)

**Top of Contracted Miles page
Add Asterisk After Column Heading
Add Statement at Bottom**

Contracted Miles					
If you reported that you had contracted miles to an outside party, please provide information about those contractors here. If you reported item 12 on the Actual and Estimated Route Miles for, you will need to supply contractor information here.					
Contractor	Students	Actual Miles for First 100 days	Estimated for Days 101 to 180*	Action	
ABC Transportation	2	4624	4556	Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
				Edit	Delete
* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.					
<<Back	Add Contractor				

Figure 5.

Business Rules for: FY 2013 Transportation Calculation Modifications For 200-Day Calendars			
File Name: FY2013 Transportation Calculation Modifications_Public v1.0.docx	Version: 1.0	Date: 4/4/2013	Page: 7 of 12

Bottom of Editing Contractor Information and Adding A New Contractor page
Add Asterisk After Field Heading
Add Statement at Bottom

Name		Address				Routes Information	
Company Name:		Address:				Number of students Transported:	1
Prefix:		City:				Actual Miles for First 100 Days	4624
First:		State:				Estimated for Days 101 to 180 *	4556
Middle:		Zip code:				<u>Extended School Year Miles for Transporting Handicapped</u>	
Last:		Phone Number:	()		Ext;		
Suffix						Actual Miles for July and August YYYY	
		E-Mail Address:				Estimated Miles for June YYYY	
* If your District has an approved 200-day calendar for this fiscal year, estimate your miles for Days 101 to 200.							

Figure 6.

5 Business Rules for Transportation Route Report (TRAN 55-1)

5.1 Modifications to TRAN 55-1 Report

- 5.1.1 For Districts identified as having an approved 200-day calendar, modify all calculations in the "Daily Route Miles (A+B)/180 Days" column to calculate "(A+B)/200." (Please see Figure 7 on next page.)
- 5.1.2 Add an asterisk (*) after the "Estimated 100 – 180 Days" column heading. (Please see Figure 7 on next page.)
- 5.1.3 Insert parentheses around "A+B" in the "Daily Route Miles A+B/180 Days" heading and add an asterisk (*) after the heading. (Please see Figure 7 on next page.)
- 5.1.4 At the bottom of the page, add the following statement (without the quotation marks):

** If your District has an approved 200-day calendar for this fiscal year, the Estimated 101 – 180 Days" column will reflect the number you reported for days 101 – 200. The calculation in the Daily Route Miles column will reflect (A+B)/200 Days." (Please see Figure 8 on next page.)

**Top Of TRAN 55-1 Report
Modify Calculation
Add Asterisks After Column Headings**

SAIS TRAN55-1		ARIZONA DEPARTMENT OF EDUCATION TRANSPORTATION ROUTE REPORT Fiscal Year 2011-2012 DAILY ROUTE MILES FOR USE IN BUDGET PREPARATION		Report Date: MM/DD/YYYY	Report Page: 1
District:	07 02 99 000 ABC Unified District	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> Insert parentheses around "A+B" </div>			
		Actual 1st 100 Days A	Estimated 101 – 180 days * B	Daily Route Miles A+B 180 Days *	
Route Miles Traveled by District to Transport Eligible Regular Students		1,993	1,990	19.5	
Route Miles Traveled by District to Transport Students Requiring Special Services					
<p align="center">NOTE: Not all rows are shown in this mock up.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>For Districts with approved 200-day calendars, adjust all calculations in this column to calculate (A+B)/200</p> </div>					

Figure7.

**Bottom Of TRAN 55-1 Report
Add Statement At Bottom**

Extended School Year Handicapped Students Transportation	
NOTE: Not all rows are shown in this mock up.	
Estimated Route Miles to be traveled in June of 2013	0
Estimated Contracted Route Miles to be traveled in June of 2013	0
Total Handicapped Extended School Year Mileage	0
<p>* If your District has an approved 200-day calendar for this fiscal year, the Estimated 101 – 180 Days column will reflect the number you reported for days 101 – 200. The calculation in the Daily Route Miles column will reflect A+B/200 Days.</p>	

Figure 8.

6 Business Rules for Transportation Route Miles Report (TRAN52-1)

6.1 Modifications to TRAN 52-1 Report

- 6.1.1 Change the "Estimated 101 - 0" column heading at top of the page to read "Estimated 101 – 180" (without quotation marks) and add an asterisk (*) after the heading. (Please see Figure 9 on next page.)
- 6.1.2 Change the "Estimated 101 - 0" column heading in the "Unorganized Territory" section in the lower right corner of the page to read "Estimated 101 – 180" (without quotation marks) and add an asterisk (*) after the heading. (Please see Figure 10 on next page.)

Business Rules for: **FY 2013 Transportation Calculation Modifications For 200-Day Calendars**

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6.1.3 Change the “Estimated 101 - 0” column heading in Part D in the lower left corner of the page to read “Estimated 101 – 180” (without quotation marks) and add an asterisk (*) after the heading. (Please see Figure 11 below.)

6.1.4 At the bottom left of the page, add the following statement (without quotation marks):

“*If your District has an approved 200-day calendar for this fiscal year, the “Estimated 101 – 180 Days” column will reflect the number you reported for days 101 – 200.”
(Please see Figure 11 below.)

Top Of TRAN 52-1 Report
Change Column Heading and Add Asterisk

SAIS TRAN52-1	ARIZONA DEPARTMENT OF EDUCATION TRANSPORTATION ROUTE MILES REPORT UPDATE REPORT	Report Date: MM/DD/YYYY	Report Page: 1		
County: 07 Maricopa					
Type: 02					
District: XYX Unified District	Fiscal Year 2011-2012				
<table border="1"> <tr> <td>ACTUAL FIRST 100 DAYS</td> <td>Estimated 101 – 0 *</td> </tr> </table>		ACTUAL FIRST 100 DAYS	Estimated 101 – 0 *		
ACTUAL FIRST 100 DAYS	Estimated 101 – 0 *				

Figure 9.

Bottom Of TRAN 52-1 Report
Change Column Heading and Add Asterisk in Unorganized Territory

Change to read:
“Estimated 101 – 180 *”

Unorganized Territory		Actual First 100 Days	Estimated 101 – 0 *
Students			
Unorganized Territory	0	0	0
Contracted Unorganized Territory	0	0	0

Figure 10.

Bottom Of TRAN 52-1 Report
Change Column Heading and Add Asterisk in Part D
Add Statement

Change to read:
“Estimated 101 – 180 *”

PART D.		
Additional Miles	Actual First 100 Days	Estimated 101 – 0 *
1. Academic, vocational education, and athletic trips	6553	3230
2. Other purposes (maintenance, storage, etc.)	670	0
3. Summer School		0
<p>* If your District has an approved 200-day calendar for this fiscal year, the Estimated 101 – 180 Days column will reflect the number you reported for days 101 – 200.</p>		

Figure 11.

Business Rules for: FY 2013 Transportation Calculation Modifications For 200-Day Calendars			
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7 Business Rules for Comparative Miles Report (TRAN 40-2)

7.1 Modifications to TRAN40-2 Report

- 7.1.1 Add an asterisk (*) after the “Estimated (last 80 days)” column heading in the “Unorganized Territory” section in the lower right corner of the page. (Please see Figure 12 below.)
- 7.1.2 At the bottom left of the page, add the following statement (without quotation marks):
- 7.1.3 “*If your District has an approved 200-day calendar for this fiscal year, the “Estimated (last 80 days)” column will reflect the number you reported for days 101 – 200.” (Please see Figure13 on next page.)

Top of TRAN40-2 Report Add Asterisk After Column Heading

SAIS TRAN40-2		ARIZONA DEPARTMENT OF EDUCATION COMPARATIVE MILES REPORT SCHOOL YEAR 2011-2012		Report Date:	MM/DD/YYYY	
				Report Page:	1	
District:	07 02 99 000 ABC Unified District					
Regular Fuel						
I. Miles Reported on Transportation Routes Report		(first 100 days)	Estimated	Subtotals	Totals	Messages
		Actual	(last 80 days) *			
A. Route Miles						
District Operated		1,993	1,700	3,693		
District Operated for Non-Eligible Students		0	0	0		
NOTE: Not all rows are shown in this mockup						

Figure 12.

Business Rules for: FY 2013 Transportation Calculation Modifications For 200-Day Calendars			
<i>File Name:</i> FY2013 Transportation Calculation Modifications_Public v1.0.docx	<i>Version:</i> 1.0	<i>Date:</i> 4/4/2013	<i>Page:</i> 11 of 12

**Bottom of TRAN40-2 Report
Add Statement**

II. Miles Reported on Vehicle Inventory	
E. Total Vehicle Inventory Miles	14, 048
III. Difference in Mileage Submitted (E-D)	
	5
<p><i>"*If your District has an approved 200-day calendar for this fiscal year, the "Estimated (last 80 days) " column will reflect the number you reported for days 101 – 200."</i></p>	
NOTE: Not all row are shown in this mockup	

Figure13.

8 Business Rules for APOR 55-1

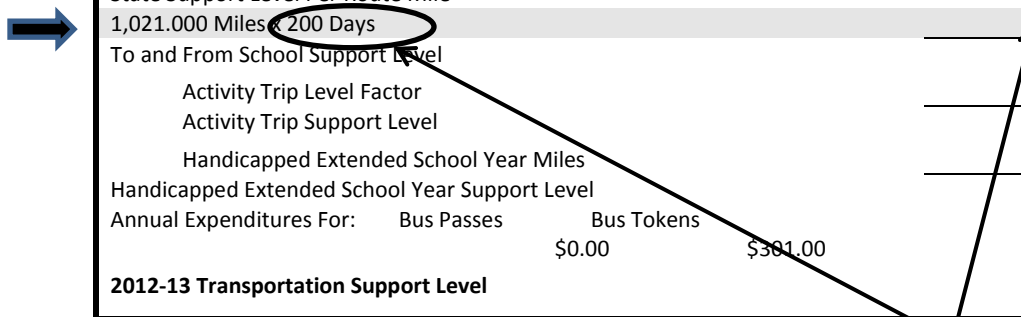
8.1 Modify TSL calculation on the APOR 55-1 for Districts with approved 200-day calendars

8.1.1 For Districts identified as having an approved 200-day calendar, modify the line in the "Calculation For TSL" section that multiplies the Total Approved Daily Route Miles by 180 days to multiply the Total Approved Daily Route Miles by 200 days. Please see Figure 14 on next page for a mockup of this section of the report.

8.1.1.1 Change "180 Days" to "200 Days" for Districts identified as having an approved 200-day calendar.

8.1.2 This product (the result of this calculation) must be carried forward to all subsequent calculations which use this product.

TSL Section of APOR 55-1



Calculation for TSL			
Approved Daily Route Miles			
Total Approved Daily Route Miles			1,021
Eligible Students Transported			959
Unadjusted Routes Miles Per Eligible Student			1.0647
State Support Level Per Route Mile			\$2.42
1,021.000 Miles x 200 Days			204,200.00
To and From School Support Level			\$494,164.00
Activity Trip Level Factor			0.12
Activity Trip Support Level			\$59,299.68
Handicapped Extended School Year Miles			0
Handicapped Extended School Year Support Level			\$0.00
Annual Expenditures For:	Bus Passes	Bus Tokens	
	\$0.00	\$301.00	\$301.00
2012-13 Transportation Support Level			\$553,764.68

Figure 14

For Districts with approved 200-day calendars, modify this calculation to multiply the Total Approved Daily Route Miles by 200.

9 Glossary

<u>Term</u>	<u>Is Defined As:</u>
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APOR	The portion of the payments system allocated for district payments.
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TSL	Transportation Support Level
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